

**MINUTES  
EAGAR TOWN COUNCIL  
REGULAR MEETING  
22 W. 2<sup>nd</sup> St., Eagar, AZ  
March 7, 2017 - 7:00 P.M.**

Mayor Bryce Hamblin called the Regular Council Meeting to order and welcomed those present. Mayor Hamblin requested the record show all Councilmembers are present. Mayor Hamblin led the Pledge of Allegiance and Allen Browning offered the invocation.

**COUNCIL PRESENT:** Bryce Hamblin, Mayor  
Steve Erhart, Vice Mayor  
Debra Seeley  
John O. Phelps  
Allen Browning  
James Nelson, Jr.  
Winslow McNeill

**STAFF PRESENT:** Bruce Ray, Interim Town Manager  
Eva Wilson, Town Clerk  
Frank Adams, Fire Chief  
Mike Sweetser, Police Chief  
Jeremiah Loyd, Community Development Director  
Katie Brady, Finance Manager  
Roberta Reed, Town Magistrate

**ITEM #5: SUMMARY OF CURRENT EVENTS**

Interim Town Manager Bruce Ray announced a visit by the Consulate General of Mexico with the Mayor and Council, Chief of Police and Mr. Ray on Monday, March 13, 2017 at 1:45 p.m.

Salt River Project, Tucson Electric Power, Arizona Department of Environmental Quality, and the Towns of Eagar and Springerville, in cooperation, will be hosting a household hazardous waste collection pickup in conjunction with the two communities' Clean Up Day (free dump day) on May 20, 2017. At this time it is unsure where the hazardous waste location drop off will be set up.

Mr. Ray attended the Springerville Town Council meeting on March 1, 2017 requesting their sponsorship for Round Valley Round Up. Mr. Ray is expecting a decision from the Town of Springerville two weeks from March 1<sup>st</sup>.

The planning for Eagar Days and Outdoor Expo is going well with a gun show and outdoor exposition scheduled at the Round Valley Dome.

**ITEM #6: OPEN CALL TO THE PUBLIC**

None.

**ITEM # 7: PRESENTATIONS**

**A. PRESENTATION OF EAGAR POLICE DEPARTMENT 2016 4<sup>TH</sup> QUARTER ACTIVITY REPORT**

Police Chief Mike Sweetser summarized the department's 2016 4<sup>th</sup> quarter activity with the following:

- In October several trainings were held throughout the month and two officers attended a Search Warrant Writing class held in Navajo County.
- Interim Chief Sweetser attended a Critical Incident Stress Management training and began working directly with other agencies in the beginning stages of creating a team that would be available to both agencies and the public in the event of a stressful incident where.
- Officer Walker Richardson completed his Field Training Program and was assigned to shift by himself beginning October 29, 2016.
- On October 12, 2016 a presentation was provided to the 5<sup>th</sup> grade classes on *Drugs and Why Not to Use Them*.
- Cadet Clinton Maly graduated the police academy on November 3<sup>rd</sup> and was promoted to officer. Both he and Chaplain Smale were sworn in on November 9<sup>th</sup>.
- In November the department began implementing the new computer hardware and computer software PolicePro. Much of November and December was spent working through the transformation of the new system.
- In December Acting Sergeant Steve Jones completed and became a Patrol Rifle Instructor.
- In reference to criminal activity, no patterns were notated during the quarter.

**ITEM #8: CONSENT AGENDA**

**A. APPROVAL OF MINUTES OF EAGAR TOWN COUNCIL MEETING(S) HELD FEBRUARY 2017**

**B. APPROVAL OF JANUARY 2017 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES**

**C. ACCEPTANCE OF JANUARY 2017 FINANCIAL REPORT AND SALES TAX REPORT**

**D. APPROVAL TO ALLOW THE EXPENDITURE FOR SEALING AND STRIPING OF THE BASHAS' SHOPPING CENTER PARKING LOT (EAGAR MUNICIPAL PROPERTY)**

WITH HATCH INDUSTRIES, THE LOWEST RESPONSIBLE BIDDER, NOT TO EXCEED \$14,000

- E. APPROVAL TO ALLOW FOR THE SOLICITATION OF BIDS FOR CHIP SEAL FOR CHIRICAHUA TRAIL, EAST 1<sup>ST</sup> AVENUE, EAST 7<sup>TH</sup> AVENUE AND OLD GRISTMILL ROAD NOT TO EXCEED \$87,000 AND TO ALLOW THE TOWN OF EAGAR TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIBLE BIDDER
- F. APPROVAL TO ALLOW THE PURCHASE OF PORTABLE RADIOS FOR THE EAGAR FIRE DEPARTMENT WITH WHITE MOUNTAIN COMMUNICATIONS THROUGH MONIES OBTAINED THROUGH THE ARIZONA DEPARTMENT OF HOMELAND SECURITY GRANT NOT TO EXCEED \$15,000
- G. AUTHORIZATION TO WAIVE THE FEES FOR RENTAL OF RAMSEY PARK RAMADA AND FACILITIES FOR THE UNITED STATES FOREST SERVICE APACHE-SITGREAVES FOR AN EARTH DAY EVENT ON APRIL 22, 2017
- H. ACCEPTANCE OF CEMETERY COMMITTEE MEMBER NORMA CODDINGTON'S RESIGNATION
- I. APPROVAL TO DESIGNATE THE CEMETERY COMMITTEE AS A SEVEN MEMBER BOARD FOR THE PURPOSES OF DETERMINING A QUORUM
- J. APPROVAL OF EMPLOYEE PAY SCALE AND CLASSIFICATION SYSTEM

Vice-Mayor Steve Erhart made a motion to approve the Consent Agenda. Councilor Debra Seeley seconded; all were in favor, motion carried unanimously. 7-0

**ITEM #9: UNFINISHED BUSINESS**

None.

**ITEM #10: NEW BUSINESS**

- A. DISCUSSION AND CONSIDERATION TO ACCEPT THE (STREET) STOP SIGN ANALYSIS AND APPROVAL FOR STAFF TO MAKE ADJUSTMENTS TO EAGAR SIGNS FROM THOSE RECOMMENDATIONS

Chief Sweetser reported that at the bequest of the Town Council an analysis was made of the stop signs in town, particularly the three and four-way placements. Upon the recommendations made on the analysis report prepared by Community Development Director/Town Engineer Jeremiah Loyd, Chief Sweetser and Interim Town Manager Bruce Ray are in agreement with that analysis. Some yield signs will replace some of the stop signs.

Due to concerns with the elementary school on East 2<sup>nd</sup> Street, it is further recommended that prior to the next school year crosswalks and 15 mile per hour posting during school hours be placed at the intersections of the cross streets from Eagar to Hamblin Streets, on streets that are east and westbound. There was much discussion on modes of traffic enforcement on Brown Street as Council was concerned that the stop sign change may be overlooked by the public.

Each area where a change will be made will be evaluated on how to ensure the best method of notification and the Town will make every effort to use every informative measure to notify the public, residents of the area of changes, schools officials, and all involved.

Councilor James Nelson, Jr. made a motion to accept the street stop sign analysis and approval for staff to make adjustments to Eagar signs from those recommendations. Vice-Mayor Steve Erhart seconded; all were in favor, motion carried unanimously. 7-0

**B. DISCUSSION AND CONSIDERATION RESETTING A DATE AND TIME FOR THE COUNCIL PLANNING SESSION**

All councilmembers were agreeable with setting a Planning Session for March 21, 2017 at 6:00 p.m. to be held at the Eagar Town Hall Community Room.

**C. DISCUSSION AND CONSIDERATION OF THE GOVERNMENT PROPERTY LEASE EXCISE TAX (GPLET) OWED FOR THE BASHAS' LEASE**

Mr. Ray stated he received notification from the Apache County Assessor's office regarding the past due GPLET tax for the lease on the Bashas' store. The tax was due December 2016 in the amount of \$38,764.50. Mr. Ray has confirmed with Arizona Department of Revenue and the Arizona Attorney General's office that this tax is owed to Apache County and that the Town's lease with Bashas' specifically states that the Eagar Municipal Property Corporation (MPC) is responsible for such taxes. As this excise tax should have been paid each year since approximately 2004 and that Apache County is only asking for the 2016 payment, Mr. Ray recommends paying the excise tax in the amount of \$38,764.50 with the understanding that Apache County will forgive all previous years.

Mr. Ray will be contacting Apache County to remove the exemption on the excise tax and to bill the MPC for the normal property tax, which should be significantly lower.

Councilor James Nelson, Jr. made a motion that the Town of Eagar pay the Government Property Lease Excise Tax owed for the Bashas' lease in the amount of \$38,764.50. Councilor Allen Browning seconded; all were in favor, motion carried unanimously. 7-0

**ITEM #11: SIGNING OF DOCUMENTS**

Necessary signatures were obtained for the Minutes of February 2017; and Financial Statements for January 2017.

**ITEM #12: ADJOURNMENT**

Councilor Winslow McNeill made a motion to adjourn the meeting [at 7:25 p.m.] Councilor Allen Browning seconded; all were in favor, motion carried unanimously. 7-0

Attest: \_\_\_\_\_

Mayor: \_\_\_\_\_

Vice-Mayor: \_\_\_\_\_

Council: \_\_\_\_\_

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**CERTIFICATION OF COUNCIL MINUTES**

I hereby certify that the foregoing minutes is a true and correct copy of the minutes of the Regular Council Meeting of the Town of Eagar, Arizona held on March 7, 2017. I further certify that the meeting was duly called and held and that a quorum was present.

\_\_\_\_\_  
Eva M. Wilson, Town Clerk